

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 11th May 2022



Meeting opened	7.33 Zoom and onsite
Attendance	Jo Fulham, Catherine B, Renne B, Lucille V (ZOOM), Joanna D, Nicole A,
Apologies	Georgia , Maria present for first 5 mins then left via zoom
Chair	Catherine Butler -P&C president

Item	Description	Owner
1. Introduction	Welcome and Acknowledgment to Country	Jo Fulham
2. Previous Minutes	Final amount of money still outstanding not confirmed as of	ALL
3. Principle's update	<p>Assets Library- refurbishment was planned for the holidays, but was delayed.</p> <p>Block A- assessment for development of a scope of works and quote for painting A block and work for boys toilets Hot water system in staff room turned off/ water cooler as well. Zip hot water for tea/coffee making working. Plumbers have put in order to AMU for new water heater to install. Cleaners have been out to assess the damage and mould. Electricians returned Monday 9 May to reattach end of light fitting in office</p> <p>IT 4 student laptops to set up</p> <p>WHS Lockdown drill completed today 11 May DEL signed BPIS WHS Management Action Plan Chemical register and Allergens Risk Management Plan are due for update this month- currently being done.</p> <p>Kindy Ms Greige's last day Friday 20 May. Monday 23 May (week 5) Miss L on duty, as in previous newsletter</p>	Jo Fulham

	<p>Annual Report School's Annual Report due at end of term. Assets Library-refurbishment was planned for the holidays, but was delayed until 2024.</p> <p>P&C Election Sat 21 May stalls, timetable up in Kindy window On events on SWS, in newsletter week 4.</p> <p>Teachers Federation Jo usually receives Teachers Federation requesting name of the P&C President when information is requested, President's permission to share will be requested.</p>	
<p>4. Update and discuss</p>	<p>Maternity leave gift discussed and budget set.</p> <p>General Discussion on Building school awareness- call out for parents to be video and school website. Face book groups. Small increase in school tours being requested. Discussed that Election Day will also be a promotion of school and community.</p> <p>Other ides discussed: Letter box drops. Signage in local area/ shops. Outreach to Day-care, preschools Q+A call in. Transition Info nights.</p> <p>BPIS FB groups- moderator query as information quite old on forward facing aspect.</p> <p>General discussion around excursion and incursions. Request for school disco noted. Health Education (healthy Harold will come this term). Coding commenced.</p>	<p>Catherine</p> <p>Joanna as primary and ALL</p> <p>ALL</p> <p>Joanna</p> <p>Nicole</p>
<p>5. Treasurer Update</p>	<p>Chequing ACC: \$4455.67</p>	<p>Lucille V</p>

	<p>Term Deposit: \$10,448. Rolling deposit monthly interest % 0.05.</p> <p>Easter Raffle which will contribute to chequing ACC: \$278.00.</p> <p>Mother's Day stall whilst not a fundraising event did generate \$440.00. After purchase of items, we had \$17.28 profit after supplies were costed.</p>	
6. Fundraising and Events	<p>Mother DAYS Stall- Thank you notes sent to Go-To and Priceline Hurstville already. Asking for dads to volunteer to sale/ come on site more.</p> <p>Election Day: Yanni- butcher quote forthcoming Call out for donations of drinks (big brand names and water).</p> <p>BAKE stall- comms in BPIS WhatsApp for contributions. Book Stall- comms in BPIS WhatsApp for contributions</p> <p>Meal at students in person at our school</p>	ALL
7. Business without Notice	Nil	
8. Next P&C meeting	15 th June 2022	
9. Meeting Closed	8:33PM	