

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 26th July Week 3 Term 3 2023



Meeting opened	Onsite and Zoom opened 7:05
Attendance	Michelle Waring, Nicole A, Matthew Ellard, Lucille V, Amanda (Zoom), Joanna D, Lillian B
Apologies	Catherine,
Chair	Lillian Birchall Co P&C president

Item	Description	Owner
1. Introduction	Welcome and Acknowledgment to Country	Michelle Waring (MW)
2. Previous Minutes	Minutes confirmed	ALL
3. Principle's update	<p>Staff Professional Learning (PL) Term 3</p> <p>a. Implementing the new English Curriculum Components A and B</p> <p>b. Implementing the new Mathematics Curriculum - Additive Strategies</p> <p>c. Draft Plan for NSW public education - presented by Secretary Murat Dizdar and Education Minister Prue Car.</p> <p>Anti-Bullying Policy (now available on the school website). The policy promotes;</p> <ul style="list-style-type: none"> ● a culture of diversity and building positive relations ● educating students, staff and families ● celebrating success, including students demonstrating the core school values ● building positive relationships with our Bardwell Park community ● using a variety of channels to communicate <p>The National Day for action against Bullying and Violence is on Friday 18 August 2023. Classes will be doing activities to promote positive and respectful relationships.</p>	MW

Draft Plan for Public School Education

- All staff listened to a live webinar presented by Secretary Murat Dizdar and Education Minister Prue Car.
- a copy of the document is available for consultation on the Department of Education website. Teachers, Staff and Families are also encouraged to have their say about public education.
<https://education.nsw.gov.au/about-us/campaigns-and-initiatives/draft-plan-for-nsw-public-education>

School Bytes app

- parents will need to enrol on the system to get access to the parent portal
- all permission notes, excursions and fees will now be processed through the app
- parents should have received an email with instructions on how to enrol
- information shared in Skool Loop and in the newsletter
- the platform should provide easy access for families through an email system

Education Week Open Day

- Families invited to join their child/ren on Tuesday 1 August 2023 for Education Week Open Day
- information has been shared in the newsletter and also in Skool Loop
- Footsteps Dance will be providing a demonstration lesson and there will also be activities in classrooms. The day's events will then culminate with a picnic lunch on the grass.
- Parents, Carers, and Grandparents all invited to the event

Term 3 Calendar

- Term 3 calendar is an extremely busy term for the school with lots of engaging learning opportunities for the students
- The living Eggs program has been popular with the students
- 100 Days of Kindergarten during week 4 will provide an opportunity for students to dress up as 100 Year olds
- Book Parade in week 5 - students dress up as their favourite book character. Preschools and enrolled 2024 Kindergarten students have been invited to attend
- Father's Day BBQ - will be held from 8.30 am on Friday 1 September 2023. We are looking for P&C volunteers to assist with cooking the BBQ

- Year 2 Walk-a-thon - parents invited to watch. More information will be shared shortly.
 - Footsteps Disco - the students have voted on a movie theme
- Athletics carnival will be held in park on Thursday 21st September 2023.

8. Other Items

- Premier's Sporting Challenge will run through the Semester. The money will go towards purchasing on new sporting equipment
- Year 1 Phonics Screener. This is a mandatory assessment for all Year 1 students in NSW and is held annually in Week 4 - 6 Term 3. The data provides valuable information for teachers to inform their programs.
- NCCD (Nationally Consistent Collection of Data). Schools are required to submit information on the support they provide for students with a disability. Information about the NCCD has been shared in the current newsletter.

9. Playground Shade Structures

- school is currently looking at getting these cleaned
- there is some slight tearing in the cloth material, so will need to monitor if these need replacing once cleaned will provide an update once the cleaning process has been completed

10. Decodable Readers

- Decodable texts support the implementation of the new English curriculum
- teachers use this resource to support reading in the classroom and also as part of their Homework program
- the school would like some assistance so that they can purchase more readers to top up the existing resources they have purchased

Promoting Bardwell Park Infants School

- discussed ways we were communicating with the wider community to build enrolments for 2024
 - flyers for local businesses and shops
 - letter box drop
 - Mrs Waring has been contacting local preschools
 - updating the website with pictures
 - signage on gates
- Facebook/ social media is a great way to reach a wider audience and promote the array of activities the school offers. Great to build positive relationships.
 - strict guidelines around school Facebook pages. Run through the Department of Education.

	<ul style="list-style-type: none"> o Only DoE employees can post on the site o Student names not shared. Students require permission to publish consent o Staff are trained on how to use <ul style="list-style-type: none"> ● a survey will be sent out to parents about the best way to communicate with our families and the wider community ● will develop a plan for implementation with the Department of Education 	
4. Update and discuss	<p>Main focus of discussion on fundraising and community building.</p> <p>Father's Day BBQ (1st Sept). Volunteers from P&C to be determined out of session. School to organise catering aspects. Pending decision of P&C to purchase Bread rolls.</p> <p>Promoting BPIS: as noted above in principal report. Creating QR code on postcard to bring prospective parents/carers to enrolment page on website.</p> <p>A4/A3 posters to be placed in local business. Letter drops within catchment area. P&C to assist with canvassing/letter drops. Tracking what businesses have the flyers (for collection after the enrolment campaign concludes, and follow up events/outreach ongoing),</p> <p>Bardwell Park Shops: Lil Hut, BP pharmacy, BP Dry Cleaners, Aroma Zen beauty therapy, BP Cellars/Celebrations, Vince's Barbers</p> <p>Earlwood shops: Earlwood Library, Earlwood early childhood care; Earlwood Community Centre/CECAL (opps Coles) Earlwood Growers Market, Earlwood Growers Cafe, BWS, Earlwood Value Discounts (Homer St), Harpers Pharmacy, Coles, J&V Quality Meats, Earlwood Medical Practice, La Cantina cafe, TLC Learning Centre, Joy Meets Morgan Cafe (to ask manager), Lauren/Sculpturz Hairdresser, EBP Club/Sports, Speech Time. EBP Club/Sports</p> <p>Bexley North: Pharmacy, Shaw St Cafe, Boomerang Cafe, Bexley North Library, German Butchery/Cafe (TBC)</p> <p>Signature paperwork, application and Authority for Business Accounts.</p> <p>Grant being sought from EBP RSL seeking for decodables. Letter request approved by Michelle Waring and submitted to Kate Farah, COO, EBP RSL Club</p>	<p>ALL</p> <p>Amanda</p>
5. Treasurer Update	Cheque A/C: \$2,190.	Matthew

	<p>Term deposit: \$10,534.</p> <p>Total Cash and Bank: \$11,725.</p> <p>Insurance up to date.</p>	
6. Fundraising and Events	<p>As above.</p> <p>Disco- draft letter to go home for pizza numbers, glow sticks etc and icy-pops. 15th September planning to commence out of session.</p> <p>Athletics \$2.00 donation to be canvassed.</p> <p>Year 2 Fundraiser Walkathon raising money for Year 2 gift to school. 29th August 2023.</p>	ALL
7. Business without Notice		ALL
8. Next P&C meeting	Sept 6th 7pm onsite and Zoom	
9. Meeting Closed	8:30 PM	

ACTION	Responsibility	STATUS
Signatory Swaps	Matthew	OPEN
Father's Day volunteers	ALL	OPEN
Disco volunteers /Food	ALL -	OPEN