

**Bardwell Park Infants School (BPIS)**  
**P & C Meeting Minutes 9 June Term 2 Week 8,**

Venue: Bardwell Park Infants



Time: 09.25am

<b>Meeting Opened:</b>	<b>09.30am Connected Classroom</b> <b>Bardwell Park Infants School, 4 Crewe Lane Bardwell Park.</b>
<b>Attendance:</b>	Jo Fulham, Renee B, Lucille V, Judy B, Naomi W, Joanna D, Yanni, Deborah
<b>Apologies:</b>	
<b>Chair:</b>	Renee B

Item	Description	Contributor/Owner
<b>1. Introduction</b>	Acknowledgement of Country	Renee B
<b>2. Previous Minutes:</b>	1 <sup>st</sup> Judy B, 2 <sup>nd</sup> Lucille V	Renee B

<b>3.Principal's Update:</b>	<ul style="list-style-type: none"> <li>• School's fleet of devices must be updated to WIN 10 Version - 20H2 v1.0 to be updated by Wednesday 30 June (first week of holidays). Jo has done one school computer but will push out the update via UDM as software updates also need to be deployed. All staff will need to remove any files from desktops and save in shared drive. Jo will do block by block.</li> <li>• School purchasing new ipads and apple caching server, as they can be managed off-site. DoE confirming that apple have rectified previous problems with apple server inDoE. School has purchased the apple caching server, the 8th generation ipads and ipad covers. 20K was budgeted for this initiative. Set up will be term 3.</li> <li>• School has nbn ready telephone line, but await roll out of nbn.</li> </ul> <p><b>How P&amp;C can help?</b></p> <ul style="list-style-type: none"> <li>• Thank you to P&amp;C for funding coding program - school has already paid coding, P&amp;C see Lesley if you need the amount again.</li> <li>• Annual sports Carnival/fun day Friday 17 September at 11am (Term 3 Week 10). Jo has applied to Bayside council for use of park from 10am. BBQ lunch for school from P&amp;C as a fundraiser, students will need to pre-order sausages, check water bottles in back shed. New BBQ in General Assistant's room and BPISshade/cover- good advertising in park.</li> <li>• Local government election Saturday 4 September. P&amp;C will be doing the Democracy sausage? Cake stall? Jo has signed the agreement and will inform council of BBQ and cake stall.</li> </ul>	Jo Fulham
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**Term 3 Education WEEK: Friday 30 July Term 3 Week 3.**

- Theme: Lifelong Learning: 100 days of school – not a fundraising event.
- SAVE the DATE will be advertised in week 10 newsletter, 9.30 movie reel, open classrooms, morning tea (school hosting). Post cards have been made for this event and will go out week 1 term 3.

**Kindergarten orientation: Wednesday 8 September**

- P&C could host a welcome morning tea in Library? 9.45-10.15?
- Kindergarten orientation - Wednesday 8 September Term 3 Week 9 at 10.15-11.15am, Parents in Connected Classroom and Kindy 2022 with Kindy buddies in the Kindy room.
- Kindy transitions in Term 4, weeks 3 & 4, for students, parents do not stay for transitions. Extra transitions are afforded those children who need them.

**Year 2 Graduation:**

- Wednesday 15 December (last week of term 4, week 11)

Student enrolments (10 in total): lost some but back up to 10, enrolment information under news on school website service. School photographs are expected in Week 8, Friday. Jo and Marriam visited Daystars Friday 4 June at 4.30pm presenting on school readiness and the benefits of our small school. Another school tour next Tuesday 15 June.

Enrolment postcards are at the office for distribution to preschools/ local libraries. More can always be printed.

**Asset Management**

- Share Our Space: school will be open again in the winter holidays. All the coloured benches on the veranda and all student laptops are packed away. Jo does risk assessment plan.
- nbn was installed and tested on Monday 26 April. Telstra will still need to come out to finalise the job.
- New SUEZ waste management contract from the Department of Education, will not go ahead with our school, advised by the Department's Asset Services Officer.

**Payments:** school paid - Life Education, Yoganauts

School will pay for the bus hire for the excursion to Sydney Zoo term 3. Bus hire is the biggest part of the cost.

School will pay for Jellybeans Music program

Parents will pay for Footsteps - \$2250 excluding GST

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	<p>Parents pay for swimming x 9 days due to Public holiday Monday 4 October- School obtains a grant and passes on to parents to reduce the cost.</p> <p><b>Re: water bottle filling stations</b>, re quote from interstate and plumbing. School budgeted 20K for iPad project and this has come in cheaper than was quoted last year, for apple caching server, 30 x 8th generation iPad and iPad covers, Jo and Les will re-direct left residual funds to plumbing the water bottle filling stations. JO has submitted the quote and Principal form to Asset Management 9 JUNE.</p> <p><b>Re: Torres Strait Islander flagpole/pole</b></p> <p>The Aboriginal flag was put in the playground in 2018. A similar pole with base and installation, the round guestimate would be \$1300, based on figures from 2018, expect inflation. The school agrees with initiative, but it has not be budgeted for this year. As we track along the year, if expenditure is less than expected in any area, it may be possible, the school would need to investigate more fully at today’s rates, BUT best to budget for this next year, at this time.</p> <p><b>Re: Fathers Day stall:</b> Friday 27 August. P&amp;C put Fathers Day stall on Friday 27 August so it would not be too onerous and close to the local government election on Saturday 4 September.</p>															
<p><b>4 . General Update</b></p>	<p>Water refill grant provided by Bayside Council accepted by Renee &amp; Judy at Rockdale Council awards presentation on Wednesday evening 9/06/21.</p> <p>Signatories for P&amp;C committee have now been finalised.</p> <p>Torres straight Island Flag Pole not in the school budget for this year but will be able to do this next year.</p>	<p>Renee Burger</p> <p>Jo Fulham</p>														
<p><b>5.Treasurer’s Update:</b></p>	<div data-bbox="427 1480 943 1861" style="border: 1px solid #ccc; padding: 10px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"></td> <td><b>Cheque A/c</b> <span style="float: right;">⋮</span></td> </tr> <tr> <td></td> <td>062-159 0090 0202</td> </tr> <tr> <td>Available</td> <td style="text-align: right;"><b>\$8,091.39</b></td> </tr> <tr> <td>Balance</td> <td style="text-align: right;">\$8,091.39</td> </tr> </table> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px;"></td> <td><b>Term Deposit</b> <span style="float: right;">⋮</span></td> </tr> <tr> <td></td> <td>062-159 50162968</td> </tr> <tr> <td>Balance</td> <td style="text-align: right;"><b>\$10,442.90</b></td> </tr> </table> </div> <p>We made total \$296 from easter raffle</p> <p>\$8091. 39 (thanks to Bayside council grant deposit of \$1365)</p> <p>\$10442. 9 in cheque account</p>		<b>Cheque A/c</b> <span style="float: right;">⋮</span>		062-159 0090 0202	Available	<b>\$8,091.39</b>	Balance	\$8,091.39		<b>Term Deposit</b> <span style="float: right;">⋮</span>		062-159 50162968	Balance	<b>\$10,442.90</b>	<p>Lucille</p>
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<b>6. Fundraising</b>	<p>4<sup>th</sup> September 2021 – Election Day BBQ &amp; Cake stall will be looking for volunteers for those who can assist on the day.</p> <p>8<sup>th</sup> September Orientation day for new Kindy's, morning tea will be provided by P&amp;C welcome new parents.</p> <p>Father's Day stall 27 August 2021 will provide further update.</p>	Renee B Committee members
<b>7. Other Business:</b>	<p>Enrolments open for 2022 P&amp;C will place flyers around the community.</p> <p>Year 2 Graduation Term 4 week 11 further up date on this to be provided by the school.</p>	
<b>Next P&amp;C Meeting</b>	<b>Wednesday 21<sup>st</sup> July 7.30pm</b>	
<b>Meeting Closed:</b>	<b>10.15am</b>	