

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 25th October 2023.



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| Meeting opened | Onsite and Zoom opened 7:05 |
| Attendance | Michelle Waring, Nicole A (zoom), Matthew Ellard, Lucille V, Amanda (Zoom), Lillian B |
| Apologies | Joanna D |
| Chair | Lillian Birchall Co P&C president |

| Item | Description | Owner |
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| 1. Introduction | Welcome and Acknowledgment to Country | Michelle Waring (MW) |
| 2. Previous Minutes | Minutes confirmed | ALL |
| 3. Principle's update | <p>Thank you for Referendum BBQ- Dulwich Hill Gourmet and Matthew and Amanada for their fantastic hard work in getting the logistics to make the day a success.</p> <p>ASSEST: Art room and external Block B BiFold structure is a two-stage process with some competed before and during holidays. Kindy may relocate to classroom next to ½ Toilet upgrade will be during holidays. Shade cloth to be cleaned and if required replaced.</p> <p>We won't be participating in Share Our Space during the summer holiday break.</p> <p>Staff professional learning: The importance of teaching vocab (new curriculum) explored tier 1, 2 and 3 vocab. Staff exploring tier 2 and 3 to build writing skills. Year 2 prep for NAPLAN in year 3. Teaching reading through decodable Assessment of reading-tracking along a progression.</p> <p>Kindergarten transition and orientation sessions. 12 kindy enrolments, pretty consistent number – Yoganauts week 4 Geography excursion -Kamay National Park. School contributing to cost of bus .</p> | MW |

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| | <p>Year 2 Farewell- whole of school invited. Yearbook, gifts Ms Issa co-ordinating. Wall wrap Year 2 students designed with acknowledgment of country. Aiming for completion prior to Year 2 leaving so they can see gift. Other ideas raised – toilet murals more reasonable quotes. Bricks \$40 each- MW to examine feasibility.</p> <p>Reports will go out Wednesday Week 10.</p> <p>Decodable -400 new home readers, we need helpers to cover. Liaise with Lesley to problem solve dates.</p> | |
| 4. Update and discuss | <p>Enrolment and staffing 2024- discussed numbers and teaching for 2024. Still pending.</p> <p>Earlwood Bardwell Park RSL Grant – no reply as yet. Has to resubmit paperwork. Learning Aid is the key word.</p> <p>Small grants -Bayside Council. Pre-existing quote could form foundation of future grant submissions. Submit in March 2024. Share our space, sharing space community building.</p> <p>P&C gift -brainstorming.</p> <p>Sponsorship works well as revenue raising to be explored further.</p> <p>Park in Park – Friday 15th December 2023.</p> | ALL |
| 5. Treasurer Update | <p>Cheque A/C: \$4621.88</p> <p>Term deposit: \$10,576.80.</p> <p>Total Cash and Bank: \$15,198.80</p> <p>Insurance up to date.</p> <p>Contribute \$2000 to decodables from P&C -Cheque made out to BPIS.</p> | Matthew |
| 6. Fundraising and Events | <p>Referendum BBQ 14th October – Profit \$1,928.74.</p> <p>End of year/Christmas gifting- socialise the idea of this within community.</p> | ALL |

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| 7. Business without Notice | Gift from P&C for each year 2 child- Brainstorming ideas. | ALL |
| 8. Next P&C meeting | 29 th November EBP RSL 5.30pm | |
| 9. Meeting Closed | 8:25pm | |

| ACTION | Responsibility | STATUS |
|---|-----------------------|--------|
| Signatory Swaps | Matthew/Joanna/Nicole | Closed |
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| Disco volunteers /Food | ALL - | Closed |
| Referendum Planning | ALL | Closed |
| Thank you, certs, for BBQ - Coles and Dulwich Butcher | Matthew | open |
| PC Dinner | Lillian | Open |