

**Bardwell Park Infants School (BPIS)
P & C combined AGM and Meeting Minutes**

Venue: Online Zoom meeting

Wednesday 23rd February 2022

Time: 7.00pm



Meeting Opened:	7.06pm via zoom
Attendance:	Jo F, Renee B, Lucille V, Nicole A, Catherine B, Georgia K, Joanna D
Apologies:	
Chair:	Renee B

Item	Description	Contributor /Owner
1. Introduction	Acknowledgement of Country	Jo
2. Previous Minutes:	1 st Renee 2 ND Lucille	

3.Principal's Update:	<p>KINDERGARTEN 2022 Kindergarten have settled very well.</p> <p>MEET AND GREET THE TEACHER Tuesday 22 February at 6pm via zoom DONE</p> <p>IT Email notification 22 Feb - school will receive Secured Internet Edge to boost net capacity and performance, prepare for future and address cyber threats. School will have a three hour network outage when this happens. No date has been given as yet.</p> <p>Seesaw-school funded annual teacher subscriptions for Seesaw. Reading eggs- school funded. Jo has rolled over students to new classes. Student portals: all students have K-2 portal access/ new passwords provided to teachers. iPads- Regional support is working on the apple school manager account. Decommissioning the Connected Classroom- New panel in Kindergarten room</p> <p>COVID Webinar 23 Feb from Dep Sec of Education re updated COVID SMART settings & inclusive education policy, restrictive practices/suspension. PL to follow. COVID communication will go out via Skool Loop Parents will be allowed on playground for drop off and pick up from Monday 28 March- please do not enter hat rooms or classrooms and socially distance in playground please. Jo will be putting out a notice via Skool loop</p>	Jo
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	<p>8 RATs kits will be provided to parents for the rest of term one, symptomatic testing only Robokids is the most expensive external program. Term 2</p> <p>EVENTS Easter hat parade- Mothers Day stall When school is open to parents...please ring the office to make a time to look at our calendar for your events.</p> <p>TEACHERS FEDERATION Jo will receive Teachers Federation requesting name of the President of the P&C. When this information is requested, I will seek the President's permission to share.</p>	
<p>4 . Calendar for P&C meetings 2022</p>	<p>Dates of P&C meetings on SWS</p> <p>Term 1- Week 9 Wed 23 March @7pm at school and zoom</p> <p>Term 2 Week 2- Wed 4 May @7pm</p> <p>Term 2 Week 8 – Wed 15 June @7pm</p> <p>Term 3 Week 2 – Wed 27 July @7pm</p> <p>Term 3 Week 8 – Wed 7 September @7pm</p> <p>Term 4 Week 2 – Wed 19 Oct @7pm</p> <p>Term 4 Week 8 -Wed 30 Nov @7pm off site usually.</p>	<p>Jo</p>
<p>5.President's Report for 2021</p>	<p>In 2021, the P&C had a great year despite the challenges we all had with starting a new year, by social distancing, then relaxing a bit, then all of a sudden going back into lockdown and learning how to do home learning. Again.</p> <p>Because of this, we weren't able to have hold our usual events that we all love to do, such as school bbqs, election day stalls and other fundraising events, but we certainly were able to stay connected and make the best of what we could do together as a small yet strong school community.</p> <p>We kicked off the year with a Disco- provided by Dancepants, which was a new company for our school. The kids had fun, the P&C provided iceblocks for them to cool off in the park after all of their disco moves.</p> <p>Our first official fundraiser of '21 was the Easter Raffle, which was drawn at the Easter hat parade. Thanks to the Joanna & Alex D for donating the lovely and</p>	<p>Renee</p>

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abundant Easter Hamper prize, we were able to raise over a few hundred dollars for the school.

The following event that we organised was the **Mother's Day stall**. This was not a fundraising event, but we were able to showcase a range of carefully curated gifts from Yani and Naomi, and we had loads of help wrapping and working on the stall, and assisting our 'customers' in choosing the right gifts for their mums.

Robokids- The P&C funded the hugely popular STEAM workshop where kids get to combine technology with their creativity.

Bayside Grant- The P&C were successful in obtaining a grant to purchase a water bottle refill station. The school supported this project and generously contributed to the outstanding amount, so that we could upgrade to a 4 bottle station and also for the installation costs. We are so grateful that our kids are able to refill their own water bottles and no longer need to use the old- fashioned bubblers.

Zoom -2021 was the year that our kids taught us that it doesn't matter how young you are, it is infact possible to socialise on Zoom and have a laugh! The P&C kept up with weekly social sessions for the kids to connect with one another, inspired by Nick, a '21 kindy parent. The P&C also hosted an end of term party via zoom which was really successful. Everyone had a great time playing games, sharing jokes and making silly faces.

Thanks to Joanna for establishing a **Whatsapp** group during this time, so that the school parents and community were able to connect and ask questions to each other during our time in isolation and beyond.

On returning back to school grounds, we soon organised a **Halloween** pumpkin pinata in the park. It was a fun way for the kids to be able to get some sweets, and release some energy!

The playground **park** next door is a very unique and important feature of our school. It keeps us connected and sociable, and many of us make strong friendships here getting to know the families in the park before, and after school. Just before the end of term 4, we hosted a **Pizza in the Park party** to farewell & welcome kids and families. It's always fun for the kids to grab some food and run around and play.

End of year Calendar- the kids each made a vibrant watercolour self portrait, which we had professionally printed into a 2022 calendar, a great keepsake from an unusual year. This was another fundraiser, and we were able to make a small profit from the sales of these fabulous artwork calendars.

Thank you- I would like to give a big thank you to our wonderful P&C, and to all of the parents who support the school. Thank you to Jude (Secretary) and Naomi (Vice President), both who have since departed and graduated.

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	<p>Thank you Lucille, who took on the role as Treasurer despite not doing this type of position previously. Because of all of her work throughout the year, this AGM audit was delivered flawlessly, we are so appreciative of you giving up your time and doing this job so well.</p> <p>And also thank you to Joanna (vice President), who had a beautiful baby girl in December, and is always so welcoming and positive, and has really kept our little school connected in these times.</p> <p>I would like to thank our school Bardwell Park Infants, the teachers and all of the wonderful staff. We are all so fortunate to be a part of such a unique small school in the middle of a large city. Our kids are so lucky, and so are we.</p>	
6. Treasurer's Report	<p>See attached reports</p> <ul style="list-style-type: none"> • Balance Sheet • Profit & Loss Statement • 2021 Audit 	Lucille
7. 2022 Office bearer's election	<p>President: Catherine B Vice President: Joanna D Vice President: Renee B Secretary: Nicole A Treasurer: Lucille Sub-committee Fundraising: Georgia K</p>	All
Other Business		
Next P&C meeting	23rd March	
Meeting Closed:	8.30pm	

Will Browne

7 Kingsgrove Ave
Kingsgrove, NSW, 2208
Will.j.browne@gmail.com

Bardwell Park P&C Association
Att: President - Renee Burger

February 8, 2022

To whom it may concern,

I have reviewed the financial statements prepared by Bardwell Park P&C Association as detailed below:

- Balance Sheet as at 31 December 2021;
- Profit and Loss statement for period 1 January 2021 to 31 December 2021;
- Cheque Account Transactions for period 1 January 2021 to 31 December 2021;
- Term Deposit Account Transactions for period 1 January 2021 to 31 December 2021.

In my opinion the financial statements have give a true and fair view of the Bardwell Park P&C Association's finances. Note I am providing this opinion is in my personal capacity and I am not a registered company auditor in Australia.

Warm Regards,

Will Browne



Profit and Loss

Bardwell Park Infants School P&C

Date Range: Jan 01, 2021 to Dec 31, 2021

ACCOUNTS	Jan 01, 2021 to Dec 31, 2021
Income	
Annual Donation	\$23.00
Grant Received	\$1,365.00
Investments – Interest	\$6.10
calender sale	\$615.00
easter raffle	\$311.00
mothers day stall	\$405.00
Total Income	\$2,725.10
Cost of Goods Sold	
Disco	\$380.00
Mothers Day Stall	\$428.45
Total Cost of Goods Sold	\$808.45
Gross Profit	\$1,916.65
As a percentage of Total Income	70.33%
Operating Expenses	
Grant to school	\$1,365.00
Robokids	\$2,835.00
Uncategorized Expense	\$120.00
Year 2 graduation gift	\$20.00

Operating Expenses	
calender supplies	\$382.03
insurance for p and c	\$185.00
teachers gifts	\$90.59
Total Operating Expenses	\$4,997.62
Net Profit	
As a percentage of Total Income	-\$3,080.97 -113.06%

Balance Sheet

Bardwell Park Infants School P&C

As of Dec 31, 2021

ACCOUNTS	Dec 31, 2021
Assets	
Cash and Bank	
Cheque A/c	\$3,757.47
Term Deposit	\$10,445.95
Total Cash and Bank	\$14,203.42
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$14,203.42
Liabilities	
Current Liabilities	
Total Current Liabilities	\$0.00
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$0.00

Equity	
Retained Earnings	
Profit for all prior years	-\$3,267.61
Profit between Jan 1, 2021 and Dec 31, 2021	-\$3,080.97
Owner's Equity	\$20,552.00
Total Retained Earnings	\$14,203.42
Total Equity	\$14,203.42