

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 3rd May 2023



Meeting opened	Onsite and Zoom opened 7:05
Attendance	Jo Fulham, Nicole A, Matthew Ellard, Lucille V, Amanda (Zoom)
Apologies	Catherine, Joanna D,
Chair	Lillian Birchall Co P&C president

Item	Description	Owner
1. Introduction	Welcome and Acknowledgment to Country	Jo Fulham
2. Previous Minutes	Minutes confirmed	ALL
3. Principle's update	<p>General: Monday 2 May: Director Educational Leadership visits school . Tuesday 3 May- Beverly Hills Network Meeting via TEAMS. Next week's BHPN meeting next Tuesday 10 May via TEAMS re ATTENDNCE targets for all schools</p> <p>RoboKids: Ms Fulham has requested the invoice (\$4200.00 excluding GST) from Robokids (\$120.00 per student) - starts next week 3 P&C can pay \$2500.00 if you wish to support – (less than last year \$2887-00 mistaken GST) adjusted to \$2625.00 for last year. School (\$1700) OR students (\$50) will fund part with P&C - yet to decide- if students pay - it will be \$50 per student for 6 x 1/2. If the school pays \$1700.00 P&C will not have to pay more than previous year.</p> <p>Assets: LED upgrade in Block B complete Monday 2 May Plumbers attended Monday 2 May for boys toilets- boys DID not cause this call out. Chubb -fire extinguishers checked week 2.</p> <p>School Budget Allocation Report (SBAR) 2023 received via SCOUT . School planning for 2023</p> <p>LEED Project: Leading Evidence Evaluation Data- Term 2- 5 x 1 hr sessions after school Staff PL moved to Thursday afternoon to accommodate LEED sessions</p>	Jo Fulham

	<p>External Validation EV 2024: School will have External Validation in 2024 The panel validates school self-assessment practices to the School Excellence Framework.</p> <p>BHPN Additive strategies PL: Thursday 18 May all day (week 4)Date/time TBA for school' s APCI (week 6) Thursday 15 June (week 8).</p> <p>Mothers' day: Friday 12 May 8.30am Reminder for mothers' day presents for P&C via Skool loop 4 May. Copy of presents ordered to 3/5/23.</p> <p>Referendum: AEC contacted school- Jo answered questionnaire. P&C to be informed if our school will be used for the referendum later in the year.</p> <p>Big ticket items: Decodable home readers aligning to the new English Syllabus 2023. School replaced smartboard with panel this year in ½ room (\$ 4000). 2 remaining smartboards in RFF and community room, which will need replacing in the future. Another idea would be replacing Murals in student toilets</p> <p>Teachers Federation: have not requested names of PC yet.</p> <p>Psychologist -learning and support. Screen vs Scream time 2:45 12th May. Week 7 – Tell them from me Survey. Student wellbeing (Anxiety focus).</p>	
<p>4. Update and discuss</p>	<p>12TH May- Breakfast 8.30 Mother's Day hosted by BPIS.</p> <p>Stall at 9.30 -Volunteer names high volume. Use WhatsApp to coordinate.</p> <p>Monday 8th- Stocktake numbers of total gifts required cross checked with Financials. Wrap 10th May. Coordination via Lillian and WhatsApp chat.</p> <p>Signature paperwork, application and Authority for Business Accounts.</p>	<p>ALL</p> <p>Matthew</p>
<p>5. Treasurer Update</p>	<p>Cheque A/C: \$4,884.94</p> <p>Term deposit: \$10,513.38</p>	<p>Matthew</p>

	Total Cash and Bank: \$15, 398.32	
6. Fundraising and Events	12th April – Mother’s Day stall. Noted that main drive is community building and not profit.	ALL
7. Business without Notice	Easter hat parade adding activities to future dates raised. Grants and exploring the scope. Shade cloth for sandpit area- refresh or replace- Gather quote.	ALL
8. Next P&C meeting	Week 8 14th June @7pm at school	
9. Meeting Closed	8:09 PM	

ACTION	Responsibility	STATUS
Signatory Swaps	Matthew	OPEN
WhatsAPP for Mother’s Day volunteers	Matthew	Open