

**Bardwell Park Infants School (BPIS)**

**P & C Meeting Minutes, Wednesday 22<sup>nd</sup> February 2023**

**Annual general meeting**



<b>Meeting opened</b>	<b>Onsite and Zoom opened 7:05</b>
<b>Attendance</b>	<b>Jo Fulham, , Nicole A, Matthew, Amanda, Joanna</b>
<b>Apologies</b>	<b>Catherine, Maddie, Lucille</b>
<b>Chair</b>	<b>Nicole Ahern Co P&amp;C president</b>

<b>Item</b>	<b>Description</b>	<b>Owner</b>
<b>1. Introduction</b>	<b>Welcome and Acknowledgment to Country</b>	<b>Jo Fulham</b>
<b>2. Previous Minutes</b>	<b>Minutes confirmed, Annex to last minutes for signatory.</b>	<b>ALL</b>
<b>3. Principle's update</b>	<p>Robokids</p> <p>PSL – Annual report due . Progress IN ANNUAL IMPROVEMENT Measures due 6<sup>th</sup> APRIL</p> <p>Robokids- more expensive school will pay the difference .no further contributions from PC will be sought. SBAR school allocation estimate report.</p>	<b>Jo Fulham</b>
<b>4. Update and discuss</b>	<p><b>Float 250.00.</b></p> <p><b>Invoice sausage: 9.80 per kg 21kg-</b></p> <p><b>Check off list and discussed managing SQUARE.</b></p> <p><b>Lillian work phone will be main POS.</b></p> <p><b>Lillian and Joanna to collect baked goods on Friday.</b></p> <p><b>All other materials sorted.</b></p> <p><b>New roles: Co president Joanna D and Lillian</b></p> <p><b>Secretary</b></p>	
<b>5. Treasurer Update</b>	<p>2023</p> <p>Cheque A/C: \$2,258.02</p>	<b>Matthew</b>

	Term deposit: \$10,493.02 Total Cash and Bank: \$12,737.30	
<b>6. Fundraising and Events</b>	Chocolate drive: COST: 839.92. Income generated- 1163.50. PROFIT: \$323.58 Calendar sale: Cost \$407.87 Income gen=\$ 510.00 Profit: \$102.13.  NSW State Election BBQ	<b>ALL</b>
<b>7. Business without Notice</b>	<b>ANZAC Dawn Service two volunteers</b> <b>CANCEL easter raffle due to volunteer fatigue.</b> <b>14<sup>th</sup> April – Mother’s Day stall.</b> <b>Graphic for Mother’s Day stall and get the dads involved.</b>	<b>ALL</b>
<b>8. Next P&amp;C meeting</b>	<b>Week 2 3rd May @7pm at school</b>	
<b>9. Meeting Closed</b>	<b>8:09 PM</b>	

<b>ACTION</b>	<b>Responsibility</b>	<b>STATUS</b>
<b>Signatory Swaps</b>	<b>Matthew</b>	<b>OPEN</b>