

**Bardwell Park Infants School (BPIS)**

**P & C Meeting Minutes, Wednesday 7<sup>th</sup> September 2022**



<b>Meeting opened</b>	<b>On site and zoom 7.03</b>
<b>Attendance</b>	<b>Jo Fulham, Catherine B, Renne B Lucille V, Nicole A, Joanna D (Via Zoom)</b>
<b>Apologies</b>	
<b>Chair</b>	<b>Catherine Butler -P&amp;C president</b>

<b>Item</b>	<b>Description</b>	<b>Owner</b>
<b>1. Introduction</b>	<b>Welcome and Acknowledgment to Country</b>	<b>Jo Fulham</b>
<b>2. Previous Minutes</b>	<b>One change AG can't get sports equipment out – noted . Equipment to be taken out Wednesday night before.  Otherwise confirmed</b>	<b>ALL</b>
<b>3. Principle's update</b>	<p><b>Assets-</b> Block A: Jo and Lesley reviewed the school and compiled a list of works in priority order for our Asset Services Officer (ASO) from Assets Management Unit (AMU). Girls and boys toilets were the first priority.</p> <p><b>Library-</b> Keys returned today</p> <p><b>CSUS-</b> Collaborative Support Unique Settings (CSUS) (regional support for schools in unique settings) Meeting in Term 2 Week 6/ CSUS team/Principal/DEL on site. Phonics plotting on PLAN2 in support of small schools, SIP and annual Improvement measures.</p> <p><b>Curriculum Reform PL-</b> Ongoing professional learning for K-2 English and Maths Syllabus implementation</p> <p><b>Enrolments-</b> Kindy 2023 currently 18 students who have submitted enrolment forms</p> <p><b>Orientation-</b> Wednesday 26 October 2022 parent information 10-11am, P&amp;C could consider if a parent</p>	<b>Jo Fulham</b>

	<p>representative can be there in week 3  Transition flyer went out to all enrolments and is on website under events and in last 2 newsletters weeks 6 and week 8  Would P&amp;C consider a morning tea/Library while scripture is on... before the orientation for parents on Wednesday 26 October at 10am.</p> <p><b>TTFM-</b> Tell Them From Me® (TTFM) is a suite of surveys for measuring student engagement and wellbeing. The surveys can be used to capture student, parent and teacher voices, providing reliable evidence for schools to use in identifying strengths and areas for improvement.</p> <p><b>Discussion of events T3 overview-</b>  Footsteps dance program– P&amp;C have invoice, provided by Les on 31 August see notes/ P&amp;C will pay 50% to the school  Fathers’ day stall- let me know how much was made for reporting in the next newsletter  week 10  P&amp;C Footsteps disco pizza notes went home (disco Friday week 9 Friday 16 Sept)  Annual Sports carnival week 10 Thursday 22 Sept (week 10)- please give Jo some info regarding BBQ lunch ? free to students?  Jo will put out via Skool loop and in newsletter week 10 when I get the information.  Swimming term 4 weeks 1-2 school notes have gone home</p>	
<p><b>4. Update and discuss</b></p>	<p><b>DISCO-</b> notes have been sent home. <b>Pizza on the night Juice (RB), icy poles (NA).</b></p> <p><b>Donations-</b> ooshie declined pizza donations.</p> <p><b>Sports day-</b> Renee, Lucille, Paul for BBQ , Nicole .Gas bottles full.  <b>BBQ post event-</b> sausage, bread, sauce, Yanni -halal.  <b>21 KIDS, 50 in total.</b></p>	

	<p><b>ACTION RB and Lucille to speak with Yani to orders and delivered to school.</b></p> <p><b>ClubGrants- EBP- footsteps for 2023.</b>  <b>WestConnex</b>  <b>Grant Info – CB email to scope ideas for school and put-up proposal 30<sup>th</sup> Sept.</b></p> <p><b>Joanna to collate forms for disco and swimming</b>  <b>Father’s Day stall- results pending.</b></p>	
<p><b>5. Treasurer Update</b></p>	<p>Cash on hand: 0.00  <b>Chequing ACC: \$ 2,877.56</b>  <b>Term Deposit: \$ 10,448.54</b>  <b>Starting Balance: 13,326.10</b>  <b>Gross cash flow: \$382.59</b></p> <p><b>Income</b>  <b>Father’s Day stall: Total expenses=\$ 347.49</b></p> <p><b>incoming at stall \$370.00</b>  Class KL sales=17 (\$170),  Class 1T sales=20(\$200), changed to 19 (for one child), so \$190</p> <p>*****Total Income=\$ 360</p> <p>total=360 (bank transactions reflect \$370, but inaccurate as one child only took 3 gifts, not 4)  \$10 was returned back to the Daviskas family via disco glow sticks/ pizza  Also FKB, not noted on roll call but deposit noted in transactions from dad</p> <hr/> Profit: \$12.51	<p><b>Lucille V</b></p>
<p><b>6. Fundraising and Events</b></p>	<p><b>resources for Sports carnival -BBQ sausages x 50</b>  <b>Bread loaves</b>  <b>Sauce left over from Election Day</b></p> <p><b>Term 4 fundraising –</b>  <b>Chocolate drive</b></p>	

	<p>Calendar with Christmas gift/stocking filler ideas discussed.</p> <p>Decision- chocolate first then second half Calendar/gifts.</p> <p>Leftover soft drink- sell at 50 cents. Notice in newsletter and then last day of term</p>	
7. Business without Notice	Massive thanks to Joanna for wrapping Father's Day stall gifts. Much appreciated.	ALL
8. Next P&C meeting	19 <sup>th</sup> October 2022- on site & zoom 30 <sup>th</sup> Nov 2022- off site Christmas party.	
9. Meeting Closed	8:00pm	

ACTION	Responsibility	STATUS
Orientation Week 3- PC to talk at school and possible morning tea on 26 <sup>th</sup> October	ALL – to be discussed offline	OPEN
DISCO resources	Pizza -Tom to order for delivery. Topping to be discussed offline Juice (RB), icy poles (NA).	OPEN
Sports Day BBQ	RB and Lucille to speak with Yani to orders and delivered to school.	OPEN