

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 19th October 2022



Meeting opened	Zoom 7.06
Attendance	Jo Fulham, , Renne B Nicole A, Joanna D
Apologies	Catherine, Lucille
Chair	Renne

Item	Description	Owner
1. Introduction	Welcome and Acknowledgment to Country	Jo Fulham
2. Previous Minutes	Amend Father's Day stall to \$18.21	ALL
3. Principle's update	<p>Assets: Annual arborist assessment and report completed in the school holidays. Jo has uploaded as pre required. Minimal action needed due to our annual checks and works.</p> <p>Annual pest control inspection and treatment completed in the school holidays.</p> <p>Scope of works for the boys and girls student toilets, painting, new toilets, new cubicles, some tiling</p> <p>Colourbond fencing was replaced behind library week 1 of term. Door lock was not working on office door on admin building. The lock fixed by locksmith, then both locks on office door were replaced by a locksmith</p> <p>Updates: COVID update sent out via Skool loop</p> <p>Tell Them From Me parent survey- reminder</p> <p>Students' last day of term 4 will be Friday 16 December 2022.</p> <p>School Development Day on Monday 19 December 2022</p>	Jo Fulham

	<p>Both changes have been advertised in newsletter, on School Website Service under events and sent a notice via Skool Loop.</p> <p>Swimming not rescheduled at this date.</p>	
4. Update and discuss	<p>P&C to buy Year 2 students a gift- check with the school the presents already purchased, so as not to double up.</p> <p>Enrolments for 2023 currently at 19. Consider some welcome event for new parents early next term to build P&C team.</p> <p>Sports Carnival: SAUASGES: place order and butcher will bring to school N= 65 Bread slices-Joanna to buy Sauce already in PC cupboard Donation of oranges- notify and ask for and also announce on morning circles Donations icy poles -Renee</p> <p>Book EBPS venue for final event for the year. Action item TBD</p>	ALL
5. Treasurer Update	<p>Cheque A/C: \$3,215.32 Term deposit:\$10, 452.96 Total Cash and Bank: \$13, 668.28</p> <p>School disco: \$217.20 CANS: \$47. 40 Father's day stall :\$18.21 Income- \$319.79- cost of goods sold – \$134.34 Operating expenses- \$185.00 Total profit -0 .42</p>	Lucille V
6. Fundraising and Events	<p>Term 4 fundraising Chocolate drive – going out week 3 to raise money.</p>	

	Calendar with Christmas gift/stocking filler ideas discussed printing and needing artwork by week 6. Favourite place.	
7. Business without Notice	P&C generally buy a year 2 student's gift N=5 kids max \$10.00 . School purchase school for parents who really assisted the school community.	ALL
8. Next P&C meeting	30th Nov 2022- off site Christmas party.	
9. Meeting Closed	7:58pm	

ACTION	Responsibility	STATUS
Sports Day BBQ	RB and speak with Yani to orders and delivered to school. Joanna to buy bread slices Donations of oranges	OPEN
Year 2 farewell/graduation gift	ALL	OPEN
Book space at EPB RSL	PC president	OPEN