

Bardwell Park Infants School (BPIS)
P & C Meeting Minutes, Wednesday 13 October 2021



Meeting Opened:	7.33pm via Zoom
Attendance:	Jo Fulham, Renee Burger, Naomi Warlond (minutes), Catherine Butler
Apologies:	Judy B, Joanna D, Lucille V
Chair:	Renee Burger - P & C President

Item	Description	Contributor/Owner
1. Introduction	Welcome and Acknowledgement of Country	Jo Fulham
2. Previous minutes	<p>Previous minutes</p> <p>1:</p> <p>2:</p>	
3. Principal's update	<p>Principals report Term 4 Week 2 Wednesday 1 October 2021</p> <p>Assets</p> <ul style="list-style-type: none"> • School purchased new upside-down fridge in staff room, delivered in the holidays. More freezer room for P&C events. Old fridge stopped working end of term 3. • Air conditioner unit facing Cree Lane must be caged due to attempted theft through night in the school holidays. Cage was ordered, but now needs to be mounted higher up the wall, rather than cage. • Pest control has been completed in school holidays. • Annual tree audit has been completed T4 wk 1. Await report from Allied Trees to determine scope of works to be undertaken. • Water filling bottles station has been completed Monday 11 October – CIVIQ \$3421.00 including GST. School has paid whole amount 12 October 2021, Invoice paid by school and sent via email. P&C need to pay school. Bayside will require P&C to acknowledge? via P&C fb, school newsletter. School has also investigated small stainless plaque to put on top of unit. Suggest Renee contact Office on MONDAY regarding plaque and payment to school. • DoE ventilation report 12 Oct provided to Principal from the 2 audits of the school in preparation for return to school. 14 Oct more information regarding ventilation sent to Principal. School has no problems with windows. 	Jo Fulham



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	<ul style="list-style-type: none"> • Bayside Council will split the school native beehive when council is allowed on site. Jo contacted council in the holidays. • i-pads and apple cache server- Jo contacted Region Term 4 Week 1 regarding jamf account for school in preparation for installation. <p>Staffing</p> <ul style="list-style-type: none"> • Level 3+ plus from Monday 18 October • Elaina Stamoulos is expecting a baby- reported in newsletter (matt leave Monday 29 November (week 9) until Thursday 17 December (week 11) Mrs Metlege will be doing the 14 days matt leave. <p>Surveys</p> <ul style="list-style-type: none"> • Google form parent survey – 5 responses reported in newsletter • TTFM teacher survey – all teachers have completed • TTFM parent survey- 1 parent response @ 13 October, in newsletter and on Skool loop. Jo will post link on gates to encourage community participation. Jo to see if CESE provide QR code. <p>P&C local government election</p> <ul style="list-style-type: none"> • Saturday 4 Dec is the local government election. I had submitted P&C cake stall sausage sizzle request earlier. Jo rang voting centre NSW Electoral commission Wed 13 October about the election. As of today, election will go ahead. Electoral commission are in communication with the DoE. At this stage, DoE are NOT allowing fundraising/communication activities on school sites, but this may subject to change. Jo will hear if that is the case. <p>School check in system on ServiceNSW</p> <ul style="list-style-type: none"> • Schools received weblink today and new QR codes for Monday 18 Oct, our school is ready to go! • New school check in service will go live on Monday 18 October for those who do not have access to service nsw app • Schools will receive a new ipad but yet to hear when. Jo has currently set up the school's ipad in preparation. <p>Year 2 graduation</p> <ul style="list-style-type: none"> • This was going to be held in last week of term, school has done lots of planning earlier in the year. 	

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	<ul style="list-style-type: none"> • Photos will be taken for this event in week 8 whilst Mrs Stamoulos is present as she is the Year 2 teacher • Year 2 book, photos, certificates, 2 books each student, water bottles with name and class of 2021, graduation bear, smuggle packs. School has purchased a balloon arch and graduation curtain. • P&C usually buy a gift for the departing Year 2s. Last year it was beach towels. <p>Next P&C meeting: week 8 Wednesday 24 November @ 7.30pm, usually a dinner TBC by P&C</p> <p>Discussion- Jo brought up....</p> <p>Online/ virtual Kindergarten events. Jo asked P&C president to attend a Q&A orientation Zoom. Later in the term, when Kindergarten 2022 students are allowed on site for transition, P&C may consider small event in park, as they cannot have morning tea on site.</p> <p>Year 2 presents from P&C? for both Year 2 students and parents leaving the P&C</p> <p>ART calendar: please give the school details of what medium, what subject matter, what size of paper</p> <p>Plaque for water bottle filling station: email school on Monday regarding filling station plaque.</p>	
<p>4. Update and discussion</p>		<p>Renee Burger</p>
<p>5.Treasurers Update</p>	<p>Nothing to report as Lucille V absent</p>	<p>Renee Burger</p>
<p>6.Fundraising and/or Events</p>	<p>Calendar, \$5.50 to sell for \$10 - to be confirmed with other P&C members. Amounts of 50, 75, 100- maybe 75 sufficient?</p>	<p>Renee Burger</p>

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<p>7. Any other business</p>	<ul style="list-style-type: none"> • Water bottle refill station- Plaque to acknowledge grant from Council - Renee to follow up with Lesley re plaque on Monday. Renee to write a cheque to school, Jo will send an invoice to P&C for the installation on Monday. • Jo will follow up re Torres Strait Islander flag and pole installation raised in previous P&C meetings – to possibly come from 2022 school budget allocation. • Jo will put request for Auditor for the P&C into the newsletter. Renee will send Jo info to put into next newsletter. • Yr 2 graduation gift- P&C to decide a gift • Renee will put link for/info about Tell Them From Me survey on P&C fb page. Only small amount of respondents so far. • What can we do for final P&C dinner, thank you to Yr 2 parents? P&C to discuss options- EBP RSL? • Can we do an end of year event at the park, including the 2022 Kinders? 	<p>Jo Fulham</p> <p>Jo Fulham</p> <p>Jo Fulham</p> <p>Jo Fulham</p> <p>Renee Burger</p> <p>Renee Burger</p> <p>Renee Burger</p>
<p>9. Next P&C meeting</p>	<p>Next P&C meeting: Week 8 Wednesday 24 November @ 7.30pm, usually a dinner TBC by P&C</p>	
<p>Meeting Closed:</p>	<p>8.25pm</p>	