

**Bardwell Park Infants School (BPIS)**  
**P & C Meeting 24<sup>th</sup> March 2021**



<b>Meeting Opened:</b>	9.25am in the Connected Classroom Bardwell Park Infants School, 4 Crewe Lane, Bardwell Park
<b>Attendance:</b>	Judy B, Jo F, Renee B, Joanna D, Naomi W, Lucille V, Yani, Deborah.
<b>Apologies:</b>	Angela H.
<b>Chair:</b>	Renee B.

Item	Description	Contributor/Owner
<b>1.Introduction</b>	Acknowledgement of Country Welcome new members.	Renee
<b>2.Apologies</b>	Angela	
<b>3.Previous minutes</b>	1 <sup>st</sup> . 2 <sup>nd</sup> .	Renee Judy
<b>4.Principals report</b>	<p>Apologies to P&amp;C – major network outage on school phone, line diverted to Principal’s mobile.</p> <p>Severe weather – roof leak last Thursday 18 March, fixed on Friday 19 March</p> <p>Gave the P&amp;C letter &amp; the Gallop Inquiry Fact sheet to the P&amp;C President.</p> <ul style="list-style-type: none"> <li>• Tabled School community charter, hard copies provided.</li> <li>• The AEDC the Australian Early Development Census (every 3 years) will be this year</li> <li>• NCCD supporting students with Disability (annually) more information forthcoming</li> <li>• Share Our Space – open April holidays from Monday 5 April- Friday 16 April, pedestrian gate only open. GA will rake sandpit on School Development Day Monday 19 April – no students, toilets are not open in Share Our Space. 2 signs will be placed on the pedestrian gate. Staff have been made aware of safety and security and Working Alone on school grounds requirements/guidelines.</li> <li>• ppt re school’s Strategic Improvement Plan SIP 2021-2024 (4 years)</li> <li>• Inform P&amp;C community- What should a school vision be/look like?</li> </ul>	Jo



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	<ul style="list-style-type: none"> <li>• Consult/share the school vision. P&amp;C had no changes to make.</li> <li>• Discuss what informs and guides a SIP, that includes a Situational Analysis, School Excellence Framework (SEF SaS) an assessment survey undertaken by the school annually, Literacy, numeracy priorities, School Excellence Policy, EV, reliable data and a data tool SCOUT, TTFM data, student performance data</li> <li>• Next External Validation 2023</li> <li>• Share data from students' surveys 2020 regarding curriculum and social/emotional/wellbeing</li> <li>• K-2 students do not participate in Tell Them From Me survey (only yrs 3-6 students)</li> <li>• <i>Tell Them From Me (TTFM)</i> Partners in learning Parent survey 2020.</li> <li>• 10 Respondents from parent community in 2020. Good response in light of COVID. In 2019 there were 14 respondents. Share infographic comparing the school mean to nsw govt norm.</li> <li>• <i>Tell Them From Me (TTFM)</i> Teacher survey 2020. All 5 teachers responded.</li> <li>• SIP is due by end of term. Jo meets with DEL next Tuesday 30 March for final sign off.</li> <li>• All schools are expecting their final approved School Budget Allocation Report (SBAR), schools have their planned SBAR.</li> <li>• SIP has 2 Strategic Directions (SD). In each SD there are 2 initiatives.</li> <li>• SD1: student growth and attainment. SD2: engaging our learning community</li> <li>• SD1 Initiatives – Data driven practices and individualised personal growth</li> <li>• SD2: initiatives- Belonging and connecting</li> <li>• As an Infants school we do not do NAPLAN, therefore we have one system negotiated target which is in SD2 and that is Attendance.</li> <li>• How do we know how we are going over the next 4 years? Each SD has implementation and progress monitoring annually. Success criteria are observable characteristics of success. There is also an evaluation plan... To what extent have we achieved...? QDAI model Questions, Data, Analysis and Implications.</li> <li>• School Annual Report due end of week 1 Term 2.</li> <li>• SIP, Annual Report and Situational Analysis are all done on tool SPARRO.</li> <li>• The SIP is an outward facing document.</li> </ul>	

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<b>5. Treasurers report</b>	<p>Profit and Loss Bardwell Park Infants School P&amp;C Date Range: Jan 01, 2021 to Feb 28, 2021</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: left;">ACCOUNTS</td> <td style="text-align: right;">Jan 01, 2021 to Feb 28, 2021</td> </tr> <tr> <td colspan="2"><b>Income</b></td> </tr> <tr> <td>Annual Donation</td> <td style="text-align: right;">\$23.00</td> </tr> <tr> <td><b>Total Income</b></td> <td style="text-align: right;"><b>\$23.00</b></td> </tr> <tr> <td colspan="2"><b>Total Cost of Goods Sold</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td><b>Gross Profit</b></td> <td style="text-align: right;"><b>\$23.00</b></td> </tr> <tr> <td>As a percentage of Total Income</td> <td style="text-align: right;">100.00%</td> </tr> <tr> <td colspan="2"><b>Total Operating Expenses</b></td> </tr> <tr> <td></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> <tr> <td><b>Net Profit</b></td> <td style="text-align: right;"><b>\$23.00</b></td> </tr> <tr> <td>As a percentage of Total Income</td> <td style="text-align: right;">100.00%</td> </tr> </table> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>Date printed 25 February 2021</p> <p>Term Deposit number 06 2159 50162968</p> <p>Current balance \$10,441.63</p> <p>Investment term 1 month</p> <p>At an interest rate of 0.05% p.a.</p> <p>Invested on 10 February 2021</p> <p>To mature on 10 March 2021</p> <p>Interest option Compound Six Monthly</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; font-size: 1.2em; color: #D4AF37;"><b>Your Statement</b></p> <p>Statement 456 (Page 1 of 2)</p> <p>Account Number 06 2159 00900202</p> <p>Statement Period 1 Dec 2020 - 28 Feb 2021</p> <p>Closing Balance \$6,747.54 CR</p> <p>Enquiries 13 1998 (24 hours a day, 7 days a week)</p> </div>	ACCOUNTS	Jan 01, 2021 to Feb 28, 2021	<b>Income</b>		Annual Donation	\$23.00	<b>Total Income</b>	<b>\$23.00</b>	<b>Total Cost of Goods Sold</b>			<b>\$0.00</b>	<b>Gross Profit</b>	<b>\$23.00</b>	As a percentage of Total Income	100.00%	<b>Total Operating Expenses</b>			<b>\$0.00</b>	<b>Net Profit</b>	<b>\$23.00</b>	As a percentage of Total Income	100.00%	<p>Lucille</p>
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<b>6.Election of Office Bearers</b>	<p>Treasurer- Lucille is nominated by Renee, Joanna 2nds.</p> <p>Lucille V accepts position as Treasurer for BPIS P&amp;C committee 2021.</p>	Renee/ Lucille
<b>7. Subcommittee Fundraising</b>	<p><u>Disco.</u></p> <p>Disco is this Friday. Renee, Yani, Joanna and Naomi will be at school to assist with set up and handing out ice blocks.</p> <p><u>Easter Raffle</u></p> <p>Thanks to Joanna for providing winning prize.</p> <p>Ticket sales are still happening. We can sell tickets right up to morning of event. Chris from office drawing raffle . TBC.</p> <p><u>Mothers day stall</u></p> <p>We will start ordering gifts for Mothers day stall. Gifts \$2, \$5, \$10.</p> <p>40 gifts in total to be purchased, this is not a fundraising event.</p> <p>Renee to set up a Mothers day stall sub committee.</p>	All
<b>8. Before School Care</b>	<p>Contact has been made with BASC regarding families needs to have access to Before school care.</p> <p>We need to get families to make contact and express a need for this service at school.</p> <p>Naomi is drafting a letter for families to use as a template.</p>	Naomi
<b>9.Other business arising</b>	<p>P&amp;C Minutes and news to be uploaded to school website. Surnames will be removed.</p>	Jo
<b>Meeting Closed:</b>	<b>10.21am</b>	