

Bardwell Park Infants School (BPIS)

P & C Meeting Minutes, Wednesday 14th June 2023 Principal's Office

Meeting opened	Onsite and Zoom opened 8:30am
Attendance	Jo Fulham, Nicole A, Matthew Ellard, Amanda (Zoom), Joanna D
Apologies	Catherine,
Chair	Lillian Birchall Co P&C president (via zoom)

Item	Description	Owner
1. Introduction	Welcome and Acknowledgment to Country	Jo Fulham
2. Previous Minutes	Minutes confirmed	ALL
3. Principal's update	<p>General: Most of the information in Principal's report was in Week 8 newsletter/ new items since our meeting are in BOLD</p> <p>RoboKids: Thank you to P&C for paying half of coding- an important learning experience for the school.</p> <p>Assets: Dept of Edu (DoE) Annual Fire Statement is being prepared, following two inspections. DoE's AMU (Assets Management Unit) will make changes as to what they will pay for in schools after 1 July (may have teething problems) AMU will fund arborist for trees and the subsequent scope of works required. Our school budgets \$5K to cover this cost....which will be able to put back into the 'bucket' . Term 2 School purchased last 2 interactive panels at cost of \$8468 and sets of decodable readers \$1400.</p> <p>School Bytes: New roll marking and parent finance payments. Parent Finance payments via the school website NO longer POP (Parent Online Payments)</p> <p>Skool loop communication app has placed a tile on their interface that hyperlinks parents to the Parent finance portal (occurred post meeting in principal report).</p> <p>School reports: key learning area comment and one general comment.</p> <p>Kindy enrolments: Thanks to Amanda and Matt for distributing school flyers. Two new banners have been purchased for the school with students' images on banners. Permission has been given from parents even if their child will no longer be at the school. Our last banner lasted about 5 years. Jo always</p>	Jo Fulham

	<p>takes prospective parents on a school tour- Kindy coding in progress this week. All prospective enrolments for 2024 are invited to enquire.</p> <p>LEED project: Leading Evidence Evaluation Data- ON HOLD until further notice - needs to be targeted to infants schools</p> <p>Premier Sporting challenge -grant has been sought. Ms Fulham has registered the school for term 3. A grant that will be used to purchase sporting equipment .</p> <p>Referendum: no updates.</p> <p>Psychologist -learning and support. Screen vs Scream time 2:45 12th May. Week 7 – Tell them from me Survey. Student wellbeing (Anxiety focus).</p> <p>Fathers’ Day- Friday 1 September- school funded- this year a sausage BBQ if some mums can help Principal/staff in preparation. All students receive a present for Dad made at school. We can not provide bacon and eggs due to Anaphylaxis. Fathers day stall may be held on that day. P&C to discuss.</p> <p>Term 3 overview: Term 3 overview will be in week 10 newsletter. P&C can plan for events such as Fathers’ Day stall/school disco/ athletics carnival and thinking about orientation/transitions in term 4</p>	
<p>4. Update and discuss</p>	<p>Signature paperwork, application and Authority for Business Accounts. Matthew drafted “correct” minutes for bank signatory . Attached as PC minutes bank detail document.</p> <p>Cheque books being phased out. P&C to develop transition.</p>	
<p>5. Treasurer Update</p>	<p>Cheque A/C: \$4,884.94 cash at Bank- \$2,340.88</p> <p>Term deposit: \$10,523.75</p> <p>Total Cash and Bank: \$12, 864.63</p>	<p>Matthew</p>

	@2500 for Robokids.	
6. Fundraising and Events	<p>Mother day stall: Gross Income from direct deposits and cash collected = \$640 Total COGS (cost of goods) = \$564.06 Net Profit = \$75.94 Also donation of \$30.00 from parents noted . Father's Day breakfast and Stall September</p> <p>Excel budget- Father's Day stall off site.</p> <p>Grant from EBP RSL grants to be explored</p> <p>Murals in student toilets School has purchased 3 interactive panels this year. P&C were looking at grants form EBPRSL and shade cloths- please let Principal and SAM know of any proposals as we are restricted in the vendors we can use.</p>	ALL
7. Business without Notice	Shade cloth for sandpit area- refresh or replace- Gather quote. Held over till 1st July for assets funding.	ALL
8. Next P&C meeting	Term 3 Week 2- 26 JULY 2023	
9. Meeting Closed	9:05am	

ACTION	Responsibility	STATUS
Signatory Swaps	Matthew	OPEN
Murals/Big ticket items	ALL	Open
Fathers Day Stall Brainstorm	ALL	Open